



INTERNATIONAL UNIVERSITY
AUDENTES

Rector's Decree

Tallinn

30.04.2008 no 1-7/88

Organisation of Studies

Hereby I establish the restrictions on the organisation of studies as follows:

1. Students, who have outstanding debt, including the students who have not adhered to the payment schedule, are not allowed:
 - 1.1 to register for courses and to participate in the classes;
 - 1.2 to request for the grade „incomplete“;
 - 1.3 to take exams with differentiated or non-differentiated grading;
 - 1.4 to defend a thesis.
2. The Office of the Registrar and Student Services shall periodically, within two weeks of the affirmed payment deadlines for the tuition fees, remove all students with outstanding debts from the class lists. Subsequent to the debt elimination the student shall be reinstated to the course after the payment of late registration fee.
3. The Office of the Registrar and Student Services shall not enter any student with outstanding debt to the final grade roster.
4. The instructors are obliged to check the class lists and final grade rosters and immediately direct all students who have not been listed to the Office of the Registrar and Student Services to clarify the matter.
5. Students are allowed to take exams with differentiated or non-differentiated grading after showing valid identification.
6. Not to extend study contracts with students with outstanding debt or who have not confirmed the payment schedule for the academic year 2008/2009.
7. To allow debt collection agencies to collect debts from students who owe their tuition fee for a period of more than 60 days or who have fallen behind in their confirmed payment schedule for more than 30 days.
8. The fulfilment of clauses 1, 2 and 3 of this Decree shall be the responsibility of the Office of the Registrar and Student Services.
9. This decree enters into force on May 1, 2008.


Pector Mürsepp
Acting Rector